

Case Study: School Boards Utilize Technology Solutions to Streamline the Administrative Process

School districts have a growing need to streamline processes used to teach and manage student populations. This includes identifying ways to digitally capture, manage, and provide wider online access to documents such as student assessment tests, student records, personnel records, and more.

Case Study: The Ascension Parish School Board

BUSINESS NEEDS

School districts across the US are committed to providing educational excellence while simultaneously identifying new tools to streamline the processes used to teach and manage student populations. These optimization efforts include finding ways to digitally capture, manage, and provide wider online access to the mountain of documents generated during normal operations, e.g., assessment tests, student records, personnel records, financial and accounting documents, payroll forms and more.

District administrators seek reliable hardware that can integrate with enterprise document management systems to make the technology adoption successful across the board.

SOLUTION

The Ascension Parish School Board, a Louisiana school district that implemented Fujitsu scanners to digitize processes, reported savings of up to \$70,000 annually by eliminating printing costs for forms.

The district deployed several software packages to work with the Fujitsu scanners, including one used to store data obtained from student test forms—by far the largest volume of documents generated in the school system; one used for designing student assessment forms, personnel benefits, enrollment forms, and automating indexing of financial documents; and another used for routing accounting documents through the approval process.

The deployment of the Fujitsu scanners along with the document management software packages within school districts delivers numerous cost and process-management benefits. Reliability and ease of use, both of which Fujitsu products offer, are critical in keeping needed training and ongoing maintenance to a minimum. The scanners also can integrate seamlessly into a range of software products used to capture or generate data, forms, and reports.

The Ascension Parish district was able to digitize about 100 years' worth of historical records, freed up a lot of floor space and avoided filling up more cabinets by performing about 1 million scans of student tests each year. The scanning and document management solution was able to streamline district processes while saving money.

Digitization systems can also make school processes more efficient. Districts can eliminate the need for physical documents to be transported, which is time consuming and risks lost or delayed files. Instead, documents are made instantly available for viewing by teachers and administrators on secure district-wide web portals.

Recommended Products:

Fujitsu fi-7160, fi-7700 and fi-7280



Fujitsu scanning technology implemented within school districts can provide the following benefits:

- Valuable physical space reclaimed, allowing more room for student spaces and classrooms
- Solution can handle more than 1 million scanned documents annually, eliminating the space and manual handling associated with paper documents
- Saves thousands annually by eliminating printing costs for forms
- Teachers, administrators can now view important documents immediately on district portals instead of waiting for physical documents to be transported

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